Dear **<Insert Manager’s Name>**,

I would like your approval to attend Qnect On Demand, Quorum’s conference for business leaders, technology leaders, and software end-users of OGsys and the Upstream On Demand product line by Quorum Software. Quorum is hosting this event in Houston, Texas at the Omni Houston Hotel from August 19-20, 2020.

Qnect On Demand offers a full day of product specific learning tracks, interactive demos, and networking opportunities with oil and gas professionals and subject matter experts. My goal is to return from the conference with a list of ideas that I can share and begin to implement immediately.

In particular, I’d like to focus on the following at the conference:

* Learn more about the Upstream On Demand software suite and how the platform can benefit us
* See how the latest product releases offer significant improvements in efficiency and productivity
* Find out about best practices and new opportunities that could improve our business processes
* Earn continuing education credits through <NALTA, NASBA>

Quorum is offering a low registration fee for this event and is only charging $199 USD for the Early Bird rate. This includes the conference registration with five product-focused sessions and a general session, plus a networking reception, breakfast, and lunch. In addition, the group rate at the Omni Houston Hotel where the conference is held, is only $139 so the cost to attend is extremely affordable.

I know that we will receive a lot of value from Qnect On Demand. I’ll learn about what is new with the products we currently own and what else Quorum is doing that could bring real value to our company. I’ll also see the roadmap for future releases, learn about the integration strategy with the platform and BI, and develop better contacts with industry experts and gain knowledge in specific areas of the Quorum suite.

With spots for the conference going fast, I’d like to register before the June 19 Early Bird registration deadline. This is the first time Quorum is hosting this event and I don’t want our company to miss this unique opportunity. Thank you for considering this request.

Regards,

**<Insert Your Name>**